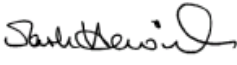
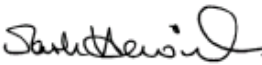


ERS
-
***Definition of CSV File
For
Electronic Submission
Of
Sales Notes***

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Referenced Documents

Ref	Document
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Abbreviations

Acronym	Meaning	Acronym	Meaning
BSN	Buyers Sales Note	SSN	Sellers Sales Note
CSV	Comma Separated Variable	TO	Takeover Declaration
LND	Landing Declaration		

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1 Introduction

This document specifies the proposed format for the Comma Separated Variable (CSV) file to be used for the electronic submission of sales notes.

2 Data Delivery

2.1 Naming Conventions

The CSV files should be named in accordance with the following convention.

<Originator ID><Date><Time>.CSV

Where

- Originator ID is the registered ID of the organisation generating the submission
- Date is the date of submission in the format YYYYMMDD
- Time is the time of submission in the format HHMM

Note, The date and time in the filename should be specified in GMT.

Example file name

29200811171730.CSV

2.2 Delivery Address

The CSV files should be sent as an attachment to an email to the address specified on the national authority ERS website.

2.3 Subject Line

The sent email should have the following information in the subject field.

ERS – Email submission of CSV file - Originator ID

2.4 Acknowledgements

Each email with CSV attachment will be acknowledged by a return email. See section 5 of this document for details of the acknowledgement email.

3 File Definition

3.1 Overview

The CSV files shall hold data for a submission of either a Buyers' Sales Note or a Sellers' Sales Note. Each file will consist of a number of distinct lines of different types. The available line types are

- Identification Line
- Submission Line
- Originator/Vessel Details
- Sales Data
- Logbook & Landing Declaration Numbers
- Sales Lines (Buyers Sales Note)
- Sales Line (Sellers Sales Note)

3.2 Line Types

3.2.1 *Identification Line*

This line shall identify the details of the originating system.

3.2.2 *Submission Line*

The submission line shall identify the type of data present and the reason for the submission.

3.2.3 *Originator/Vessel Details*

This line shall identify the originator of the CSV file and the vessel to which the data applies.

3.2.4 *Sales Data*

This line details the basic sales data, e.g. date, port etc.

3.2.5 *Logbook & Landing Declaration Numbers*

The file will contain a number of lines detailing any applicable logbook and landing declaration numbers

3.2.6 *Sales Line (Buyers Sales Note)*

This sales line will identify all of the details applicable to the buyers' sales note.

3.2.7 *Sales Line (Sellers Sales Note)*

This sales line will identify all of the details applicable to the sellers' sales note.

3.3 Line Fields and Formats

The following tables identify the fields to be included in each of the defined line types. All fields are mandatory (M) unless otherwise stated. Conditional (C) and Optional (O) fields may be left blank.

3.3.1 Identification Line

Field	Description	Comments	
Identifier	A start of Sales Note Identifier	Must be "START"	M
System	The system originating the file	e.g. KSL	M
Document	Any applicable originating document		M
Version	The version of any originating system/document	e.g. 2.0	M

3.3.2 Submission Line

Field	Description	Comments	
Type	The type of the submission	BSN – Buyers Sales Note	M
		SSN – Sellers Sales Note	
Date of Submission	The date that the submission is being made	DD/MM/YYYY	M
Action	The Reason for submission	New – New submission	M
		Correction – Change to a previous submission that was rejected	
		Amendment – Change to a previous submission that was accepted	
		Withdrawn – withdraw a previous submission that was rejected	
Ref ID	The ID of the original submission when supplying a correction, Amendment or Withdrawal		C
Port Office Authority	When submitting an amendment this is the Port Office that has agreed the change	Use port code e.g. GBAMB = Amble	C

3.3.3 Originator/Vessel Details

Field	Description	Comments	
Registration Number	The registration number of the originator of the document	Originator must be entered in the register of buyers and sellers	M
Vessel PLN	The PLN of the vessel landing the catch		M
Vessel Name	The name of the vessel landing the catch		O
Nationality	The nationality of the vessel landing the catch	Three letter country code e.g. GBR	M
Owner/Master Name	The name of the vessel owner/master		M

3.3.4 Sales Data

Field	Description	Comments	
Date of Sale	The date of the sale	DD/MM/YYYY – cannot be specified in the future	M
Port of Landing	The port where the catch was landed	Use port code e.g. GBAMB = Amble	M
BSN Contract Ref*	The contract reference number	Buyers Sales Note only, otherwise leave blank	O
SSN Auction Centre*	The auction centre of the sale	Sellers Sales Note only, otherwise leave blank	C

3.3.5 Logbook & Landing Declaration Numbers

Field	Description	Comments	
Line No	The line identifier for the Logbook or Landing Declaration number		M
Date of Landing	The date as specified on the log sheet/landing declaration	DD/MM/YYYY – cannot be specified in the future	M
Logbook No	The Logbook number		O
Landing Dec. No	The Landing Declaration number		O
Note If the user does not enter any Logbook or Landing Declaration numbers then there will be one line showing the date of landing and blanks for the numbers, i.e. Line 1,09/12/2008,,			

3.3.6 Sales Line (Buyers Sales Note)

Field	Description	Comments	
Species	Species identifier	Three letter code	M
Fishing Area		Use code e.g. 27 = Atlantic North East	M
ICES/NAFO Zone		Use code (without commas) e.g. IV = North Sea	O
Freshness / Grade	The code for the freshness grade	E, A, B, C, U	M
Size	The code for the size grade	1, 2, 3, 4, 5 or 9	M
State	The code for state	FRE, FRO, SAL	M
Presentation	The code for presentation	e.g. CLA, FIL, etc.	M
Weight	Weight in KG	Two decimal places e.g. 120.99	M
Value	The total value of the catch	Value in currency e.g. 100.00	M
Currency	Use abbreviated name	e.g. GBP or EUR	M

3.3.7 Sales Line (Sellers Sales Note)

Field	Description	Comments	
Species	Species identifier	e.g. BLL = Brill	M
Fishing Area	Fishing area code	e.g. 27 = Atlantic North East	M
ICES/NAFO Zone	ICES/NAFO Zone code	(without commas) e.g. IV = North Sea	O
Freshness / Grade	The code for the freshness grade	E, A, B, C, U	M
Size	The code for the size grade	1, 2, 3, 4, 5 or 9	M
State	The code for state	FRE, FRO, SAL	M
Presentation	The code for presentation	e.g. CLA, FIL, etc.	M
Weight	Weight in KG	Two decimal places e.g. 120.99	M
Value	The total value of the catch	Value in currency e.g. 100.00	M
Currency	Use abbreviated name	e.g. GBP or EUR	M
Disposal	The code for disposal	e.g. HCN, IND etc.	M
Destination	The code for destination	Only required if Disposal = WDR e.g. FSM, FFD etc. Otherwise leave blank	C
Sales Contract Ref	The sales contract reference number	If known	O
Buyer Reg	The buyer registration number	If not known then the rest of the buyers details must be provided	C
Buyer Name		Only if Buyer Registration is not known, otherwise leave blank	C
Buyer Company			C
Buyer Building Name			O
Buyer Street			O
Buyer Town			C
Buyer County			O
Buyer Country			O
Buyer Postcode			C

3.4 File Composition

The tables below list the lines that are to be included for each type of submission.

3.4.1 Buyers' Sales Note

Line Type	Comment
Identification Line	First line in submission
Submission Line	Second line in submission
Originator/Vessel Details	Third line in submission
Sales Data	Fourth line in submission
Logbook and Landing Declaration Numbers	Immediately after Sales Data. Minimum of one line, maximum of three
Sales Line(s) – Buyer	Immediately after Landing Declaration Numbers. Minimum of one line.

3.4.2 Sellers' Sales Note

Line Type	Comment
Identification Line	First line in submission
Submission Line	Second line in submission
Originator/Vessel Details	Third line in submission
Sales Data	Fourth line in submission
Logbook and Landing Declaration Numbers	Immediately after Sales Data. Minimum of one line, maximum of three
Sales Line(s) – Seller	Immediately after Landing Declaration Numbers. Minimum of one line.

4 CSV File Characteristics

4.1 File Size

It is acceptable to include multiple sales notes in one CSV file. In this case each Sales note must conform to the File Composition rules above and each new sales note in the file will start with an identification line e.g.

```
< Identification Line 1>
< ..
  .. Sales Note 1 lines
  ..
  .. >
< Identification Line 2>
< ..
  .. Sales Note 2 lines
  ..
  .. >
```

5 Acknowledgments

Acknowledgement emails will be sent in response to emails received by the ERS. The acknowledgement emails will have a CSV file attached that will include a response line for each of the sales notes in a CSV submission.

5.1 Naming Conventions

The CSV files will be named in accordance with the following convention.

<Originator ID><Date><Time>_RES.CSV

Where

- Originator ID is the registered ID of the organisation generating the submission
- Date is the date of submission in the format YYYYMMDD
- Time is the time of submission in the format HHMM

Note, The date and time in the filename should be specified in GMT.

Example file name

29200811171730_RES.CSV

5.2 Subject Line

In the response emails the subject line will be

ERS – Email response to CSV file - Originator ID

5.3 Response Line

Field	Description	Comments	
Sales Note ID	Unique Reference Number	This may be stated as <INVALID> if the sales note does not conform to the rules laid out in this document.	M
Status	A description of the result of the submission	Accepted Failed Validation Duplicate Submission	M

5.4 File Composition

In order to simplify the process of matching the responses to the sales notes the returned file will also contain some of the data from the original file. An example is provided in section 6.2.

Line Type	Comment
Identification Line	Echoed from incoming file
Submission Line	Echoed from incoming file
Originator/Vessel Details	Echoed from incoming file
Sales Data	Echoed from incoming file
Response Line	Immediately after Sales Data, single line per sales note

5.5 Corrections

When supplying corrections the Sales Note ID of the original submission must be included on the submission line as the last field. An example is provided in section 6.1.3

6 Examples Sales Notes

6.1 Buyers Sales Notes

6.1.1 Normal (New)

```
START,UK Fisheries ERS, Buyers Sales Note Spreadsheet,v1.0
BSN,11/11/2008,New,,
RBS00001,VPLN1,VNAME,GBR,VOwner
11/11/2008,GBAMB,CN00001,
Line 1,10/11/2008,GBR0000001,
Line 2,11/11/2008,GBR0000002,
ALF,27,VI,E,5,FRE,FIS,100.00,400.00,GBP
POA,27,VI,E,5,FRE,FIS,150.00,300.00,GBP
BSS,27,VI,E,5,FRE,GHT,210.00,259.00,GBP
BSF,27,VI,E,5,FRE,GHT,90.00,105.00,GBP
```

6.1.2 Without Logbook and Landing Declaration Numbers (New)

START,UK Fisheries ERS, Buyers Sales Note Spreadsheet,v1.0
BSN,11/11/2008,New,,
RBS00001,VPLN1,VNAME,GBR,VOwner
11/11/2008,GBAMB,CN00001,,
Line 1,11/11/2008,,
ALF,27,VI,A,1,FRE,FIS,100.00,400.00,GBP
POA,27,VI,A,2,FRE,FIS,150.00,300.00,GBP
BSS,27,VI,A,3,FRE,GHT,210.00,259.00,GBP
BSF,27,VI,A,9,FRE,GHT,90.00,105.00,GBP

6.1.3 Without Logbook and Landing Declaration Numbers (Correction)

START,UK Fisheries ERS, Buyers Sales Note Spreadsheet,v1.0
BSN,11/11/2008,Correction,12345,
RBS00001,VPLN1,VNAME,GBR,VOwner
11/11/2008,GBAMB,CN00001,
Line 1,11/11/2008,,
ALF,27,VI,A,1,FRE,FIS,100.00,400.00,GBP
POA,27,VI,A,2,FRE,FIS,150.00,300.00,GBP
BSS,27,VI,A,3,FRE,GHT,210.00,259.00,GBP
BSF,27,VI,A,9,FRE,GHT,90.00,105.00,GBP

6.1.4 Without Logbook and Landing Declaration Numbers (Amendment)

START,UK Fisheries ERS, Buyers Sales Note Spreadsheet,v1.0
BSN,11/11/2008,Amendment,12345,GBAMB
RBS00001,VPLN1,VNAME,GBR,VOwner
11/11/2008,GBAMB,CN00001,,
Line 1,11/11/2008,,
ALF,27,VI,A,1,FRE,FIS,100.00,400.00,GBP
POA,27,VI,A,2,FRE,FIS,150.00,300.00,GBP
BSS,27,VI,A,3,FRE,GHT,210.00,259.00,GBP
BSF,27,VI,A,9,FRE,GHT,90.00,105.00,GBP

6.1.5 Without Logbook and Landing Declaration Numbers (Withdrawal)

START,UK Fisheries ERS, Buyers Sales Note Spreadsheet,v1.0
BSN,11/11/2008,Withdrawn,12345,
RBS00001,VPLN1,VNAME,GBR,VOwner
11/11/2008,GBAMB,CN00001,,
Line 1,11/11/2008,,
ALF,27,VI,A,1,FRE,FIS,100.00,400.00,GBP
POA,27,VI,A,2,FRE,FIS,150.00,300.00,GBP
BSS,27,VI,A,3,FRE,GHT,210.00,259.00,GBP
BSF,27,VI,A,9,FRE,GHT,90.00,105.00,GBP

Sellers Sales Notes

6.1.6 Normal (New, No Buyer Registration, Withdrawn Product)

```
START,UK Fisheries ERS, Sellers Sales Note Spreadsheet,v1.0
SSN,11/11/2008,New,,
RBS00001,VPLN1,VNAME,GBR,VOwner
11/11/2008,GBAMB,,AC0001
Line 1,10/11/2008,LB00001,LD001
Line 2,11/11/2008,LB00002,LD002
ALF,27,VI,B,3,FRE,FIS,100.99,400.00,GBP,HCN,,CN00001,RBS0001,,,,,,,,
POA,27,VI,B,4,FRE,FIS,150.35,300.00,GBP,IDN,,CN00002,RBS0002,,,,,,,,
BSS,27,VI,B,5,FRE,GHT,210.50,259.00,GBP,COV,,CN00003,,name,comp,blding,street,Town,Cnty,Ctry,pc
BSF,27,VI,B,1,FRE,GHT,90.00,105.00,GBP,WDR,BOL,,,,,,,,
```

6.2 Acknowledgement CSV

```
START,UK Fisheries ERS, Sellers Sales Note Spreadsheet,v1.0
SSN,11/11/2008,New,,
RBS00001,VPLN1,VNAME1,GBR,VOwner
11/11/2008,GBAMB,,AC0001
300001,Accepted

START,UK Fisheries ERS, Sellers Sales Note Spreadsheet,v1.0
SSN,11/11/2008,New,,
RBS00001,VPLN2,VNAME2,GBR,VOwner
11/11/2008,GBAMB,,AC0001
300002,Failed Validation

START,UK Fisheries ERS, Sellers Sales Note Spreadsheet,v1.0
SSN,11/11/2008,New,,
RBS00001,VPLN1,VNAME,GBR,VOwner
11/11/2008,GBAMB,,AC0001
300001,Duplicate

START,UK Fisheries ERS, Sellers Sales Note Spreadsheet,v1.0
RBS00001,VPLN3,VNAME3,GBR,VOwner
11/11/2008,GBAMB,,AC0001
Invalid,
```

7 Annex A – Landing Declarations (Future Extension)

The reporting of landing declarations may be included as a future extension to the reporting of Sales Notes via CSV files. When this is implemented extra line types will be required in the CSV submissions. UK Fishing Authorities will advise when this extension is available.

The extra line types are defined in this annex and are

- Landing Declaration Data
- Landing Declaration Line

7.1 Line Types

7.1.1 *Landing Declaration Data*

This line will identify the details of a landing declaration submission.

7.1.2 *Landing Declaration Line*

This line will identify the specific species/quantity details for a landing declaration.

7.2 Line Fields and Formats

The following tables identify the fields to be included in each of the defined line types. When the changes identified in this annex are implemented. All fields are mandatory (M) unless otherwise stated. Conditional (C) and Optional (O) fields may be left blank.

7.2.1 *Identification Line*

No Change

7.2.2 Submission Line

Field	Description	Comments	
Type	The type of the submission	BSN – Buyers Sales Note	M
		SSN – Sellers Sales Note	
		LND – Landing Declaration	
Date of Submission	The date that the submission is being made	DD/MM/YYYY	M
Action	The Reason for submission	New – New submission	M
		Correction – Change to a previous submission that was rejected	
		Amendment – Change to a previous submission that was accepted	
		Withdrawn – withdraw a previous submission that was rejected	
Ref ID	The ID of the original submission when supplying a correction, Amendment or Withdrawal		C
Port Office Authority	When submitting an amendment this is the Port Office that has agreed the change	Use port code e.g. GBAMB = Amble	C

7.2.3 Landing Declaration Data

Field	Description	Comments	
Landing Declaration Number	Same as logbook number		M
Vessel PLN	The PLN of the vessel landing the catch		M
Vessel Name	The name of the vessel landing the catch		O
Nationality	The nationality of the vessel landing the catch	Three letter country code e.g. GBR	M
Master's Name			O
Master's Address			O
Agent's Name (if applicable)		Leave blank if not applicable	O
Agent's Address (if applicable)		Leave blank if not applicable	O
Date of Landing		DD/MM/YYYY	M
Port of Landing			M
Date and Time of Departure		DD/MM/YYYY HHMM Specified in GMT	M
Port of Departure			M
Date and Time of Return		DD/MM/YYYY HHMM Specified in GMT	M
Port of Return			M

7.2.4 Landing Declaration Line

Field	Description	Comments	
Species Code	Species identifier	Three letter code	M
Presentation	The code for presentation	e.g CLA, FIL, etc.	M
ICES/NAFO Zone		Use code e.g. IV = North Sea	O
Fishing effort zone	Effort zone if outwith EC waters	e.g. XNE = NEAFC, NOR = Norway	C
Weight (Kg)	Weight in KG	Two decimal places e.g. 100.55	M

7.3 File Composition

The table below lists the lines that are to be included for a Landing Declaration.

7.3.1 Landing Declaration

Line Type	Comment
Identification Line	First line in submission
Submission Line	Second line in submission
Landing Declaration Data	Third line in submission
Landing Declaration Line(s)	Immediately after Landing Declaration Data. Minimum of one line.



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7.4 Example

7.4.1 Normal (New)

START,UK Fisheries ERS, Landing Declaration Spreadsheet,v1.0

LND,11/11/2008,New,,

LD00001,VPLN0001,VNAME1,GBR,MasterName,MasterAddress,AgentName,AgentAddress,17/11/2008,GBAMB,12/11/2008 1000,GBBRW,17/11/2008 0800,GBBRX

BSF,CLA,VI,XNE,500.00

BSF,GHT,VI,XNE,200.00

BSF,FIL,VI,NOR,100.50

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