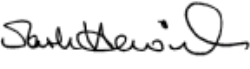
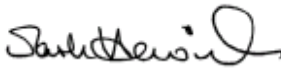


**User Manual  
For  
Vessel Owners, Masters and Agent  
For  
eLogbooks**

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## Change History

Issue	Date	Change	Author
1.0	7 July 2010	First release (for review)	RS

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## Abbreviations

<b>Acronym</b>	<b>Meaning</b>
BSN	Buyers Sales Note
CSV	Comma Separated Variable
ERS	Electronic Reporting System
LND	Landing Declaration
SSN	Sellers Sales Note
TO	Takeover Declaration
UKFD	United Kingdom Fisheries Departments

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## **1 Introduction**

This document is a manual intended for the users of the UKFD ERS eLogbook System. Specifically this manual is for vessel owners, vessel masters and vessel agents.

## 2 Website Access

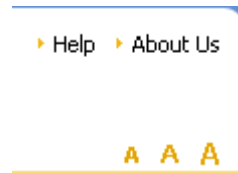
Web site address [www.fishregister.gov.uk](http://www.fishregister.gov.uk)

To arrange access to the ERS contact the appropriate fishery authority.

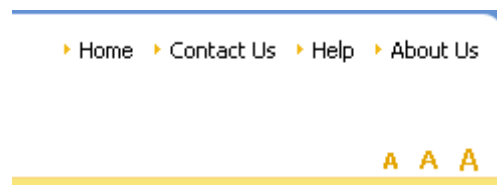
- England
  - Email [it.helpdesk@marinemanagement.org.uk](mailto:it.helpdesk@marinemanagement.org.uk)
  - Telephone 0191 376 2661
- Northern Ireland
  - Email [dardops@dardni.gov.uk](mailto:dardops@dardni.gov.uk)
  - Telephone 0289 076 5817
- Scotland
  - Email [RBSUnit@scotland.gsi.gov.uk](mailto:RBSUnit@scotland.gsi.gov.uk)
  - Telephone 0300 244 9160
- Wales
  - Email [Barrie.John@wales.gsi.gov.uk](mailto:Barrie.John@wales.gsi.gov.uk)
  - Telephone 0164 669 6011

### 3 General Usage

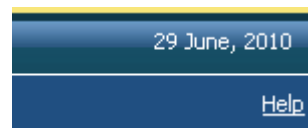
All pages show links for the general help and version information. The three 'A' symbols can be used to adjust the font size, and the website can be navigated from the keyboard, without using a mouse.



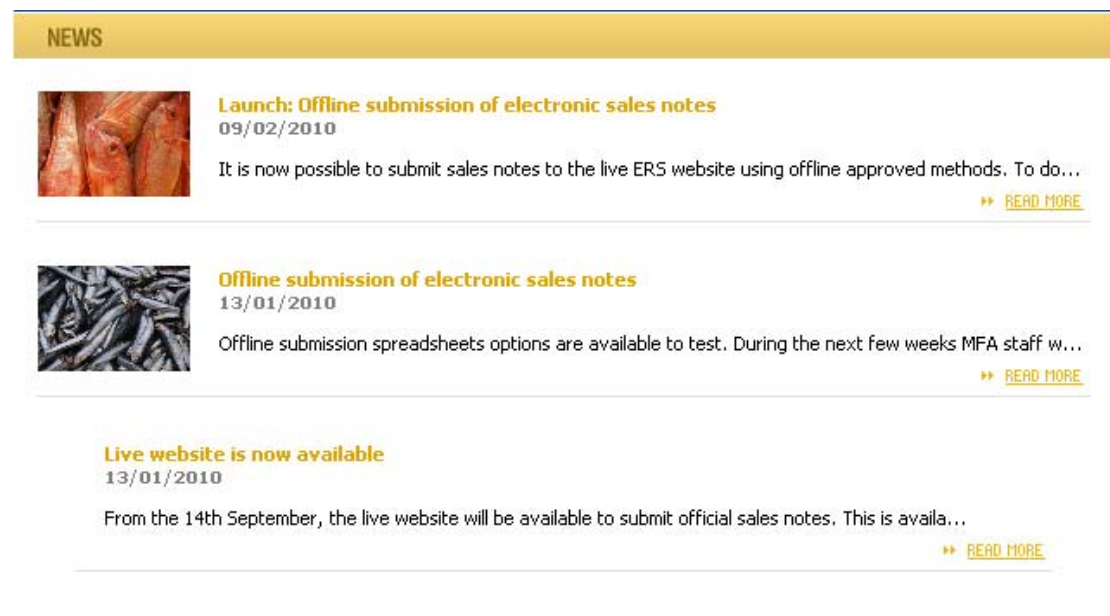
The front page also shows links for the authority home page and contact details.



Each page also shows the date and a second help link that gives information specific to the page.



The authority front page has sections for news stories ...



... and links to related web sites

**RELATED LINKS**

- ▶ Marine Management Organisation
- ▶ MMO offices
- ▶ DEFRA
- ▶ European Commission

The front-page menu allows you to view the Vessel and Buyer/Seller Register as well as submitting takeover declarations and a section to download useful and relevant documents.



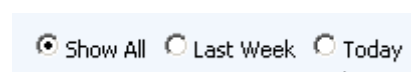
Where information is displayed in a grid the blue arrows at the top of the grid can be used to scroll left and right, there will also be a scrollbar at the bottom of the page.



Selecting to show 5, 10, 15 or 20 records per page will control the amount of information displayed per page, you can also select which page is to be displayed.



You can easily get the grid to limit the data displayed to pre-set time periods by selecting one of these options



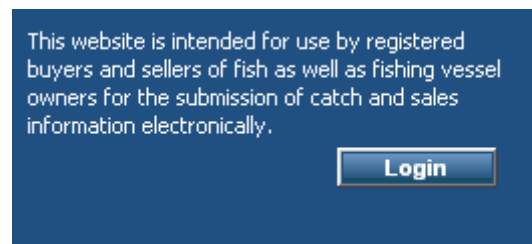


## 4 How to Log In

From the website front page select the link for the appropriate authority



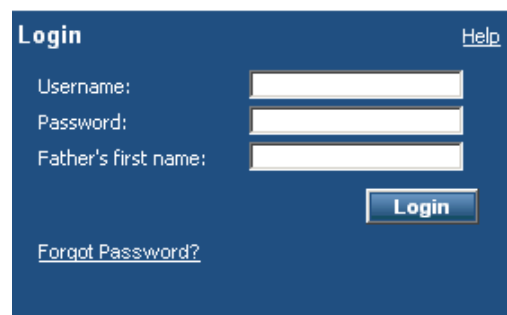
Click the login button



Then enter you user details:

- Username
- Password
- Answer to the security question, either
  - Father's first name
  - Name of first school

These details will be sent to you by email when the account is created. The security question answers will be set to "firstlogin". At your first login you will be asked to change the password and security question answers.



The login form is titled 'Login' and has a 'Help' link. It contains three input fields: 'Username:', 'Password:', and 'Father's first name:'. Below the fields is a 'Login' button and a 'Forgot Password?' link.

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To retrieve a forgotten password, click the link and enter your username



## 5 Your User Account

### 5.1 Account Types

There are four different types of user accounts available for vessel users, each one having a different role to play in the operation of the system.

#### 5.1.1 Primary Vessel Owner

The primary vessel owner (PVO) account is responsible for managing the users that have access to the eLogbook information. The PVO can have more than one vessel allocated so a single PVO can manage a fleet of vessels. The designation of PVO does not imply that the user must be the individual with the largest ownership share; it is simply an administrative role for managing users and their privileges.

#### 5.1.2 Vessel Owner

The vessel owner account is for other owners, who are not performing the PVO role, to access the eLogbook information and functionality for the vessels they own. More than one PVO can allocate vessels to a vessel owner.

#### 5.1.3 Vessel Master

The vessel master account is for vessel masters to access the eLogbook information and functionality for the vessel they are responsible for. More than one PVO can allocate vessels to a vessel master.

#### 5.1.4 Vessel Agent

The vessel agent account is for vessel agents to access the eLogbook information and functionality for the vessel they are responsible for. More than one PVO can allocate vessels to a vessel agent.

### 5.2 Account Home Page

The following sections show examples of the home pages for the different user account types. The actual functions available may differ, depending on the privileges allocated by the PVO user. Section 6 describes all of the available functions in detail.

#### 5.2.1 Primary Vessel Owner



The screenshot shows a web application interface for a Primary Vessel Owner. At the top, there is a navigation bar with links for HOME, ADMIN, and LOGOUT, and the date 29 June, 2010. Below this is a header for 'VESSEL - DETAILS' with a 'Help' link. The main content area is divided into two columns. The left column contains three links: 'View Allocated Vessels', 'View Logbooks', and 'View Salesnotes'. The right column, titled 'PERSONAL DETAILS', shows the user's name as 'primary1', the last logged in time as '29/06/2010 14:35:50', and two links: 'User Settings' and 'View Profile'.

### 5.2.2 Vessel Owner

HOME	LOGOUT	30 June, 2010
VESSEL - DETAILS		Help
<a href="#">View Allocated Vessels</a> <a href="#">View Logbooks</a> <a href="#">View Salesnotes</a>	<b>PERSONAL DETAILS</b> User : Owner1 Last Logged in : 15/06/2010 8:41:31 <a href="#">User Settings</a> <a href="#">View Profile</a>	

### 5.2.3 Vessel Master

HOME	LOGOUT	30 June, 2010
VESSEL - DETAILS		Help
<a href="#">View Allocated Vessels</a> <a href="#">View Logbooks</a> <a href="#">View Salesnotes</a>	<b>PERSONAL DETAILS</b> User : master2 Last Logged in : 02/06/2010 15:25:52 <a href="#">User Settings</a> <a href="#">View Profile</a>	

### 5.2.4 Vessel Agent

HOME	LOGOUT	30 June, 2010
VESSEL - DETAILS		Help
<a href="#">View Allocated Vessels</a> <a href="#">View Logbooks</a> <a href="#">View Salesnotes</a>	<b>PERSONAL DETAILS</b> User : agent1 Last Logged in : 23/06/2010 12:52:57 <a href="#">User Settings</a> <a href="#">View Profile</a>	

## 6 Home Page Functions

The table below lists the available functions and which accounts they are available to. Depending on the privileges granted by the PVO, some of these facilities may not be available; or may only be available for some vessels.

Key ✓ - Always available  
 x - Not Available  
 ☑ - Can be granted by the Primary Vessel Owner

Function	Primary Vessel Owner	Owner	Master	Agent
User Settings	✓	✓	✓	✓
View Profile	✓	✓	✓	✓
View Allocated Vessels	✓	✓	✓	✓
View Sales Notes	✓	☑	☑	☑
View Logbooks	✓	☑	☑	☑
View Landing Declaration	✓	☑	☑	☑
View Transshipment	✓	☑	☑	☑
Create Landing Declaration	x	☑	☑	☑
Create Users	✓	x	x	x
Select Existing Users	✓	x	x	x
Allocate Vessels	✓	x	x	x

### 6.1 User Settings

Click on the [User Settings](#) link; this page allows you to change your password or the answers to your random security questions.

### 6.2 View Profile

Click on the [View Profile](#) link; this page shows the user profile details (name, address contact details etc.). Note you cannot change your user profile; any inaccuracies in this information can be addressed by the user that created the account, or by an authority administrator.

## 6.3 View Allocated Vessels

View the list of vessels allocated to your user account

VIEW ALLOCATED VESSELS							
Vessel PLN	Vessel Name	EC Internal No	Overall Length	Valid From	Valid To	Nationality	Status
AH133	SINCERITY 5	GBR000A10206	13.95	31/07/2009	31/12/2382	United Kingdom	Active
B210	HANDA ISLE	GBR000A13758	12.00	06/11/2007	31/12/2382	United Kingdom	Active
B215	BOY ETHAN	GBR000B10872	14.45	26/01/2010	31/12/2382	United Kingdom	Active
B279	ROSEMARY ANN	GBR000A10422	13.72	25/08/2009	31/12/2382	United Kingdom	Active
B377	MARANATHA	GBR000B10648	13.82	25/10/2007	31/12/2382	United Kingdom	Active
B763	OUR LASSIE	GBR000B14781	13.38	27/04/2010	31/12/2382	United Kingdom	Active
B792	SNOWDONIA	GBR000A15064	14.14	01/06/2007	31/12/2382	United Kingdom	Active
B889	SILVER FERN	GBR000A11091	13.09	08/03/2010	31/12/2382	United Kingdom	Active

Total Number of Records: 8

Show Records: 10 Page 1 of 1 Go to Page: Go

## 6.4 View Logbooks

The logbooks for the allocated vessels can be viewed. The grid shows all of the logbooks available and based on the selection criteria.

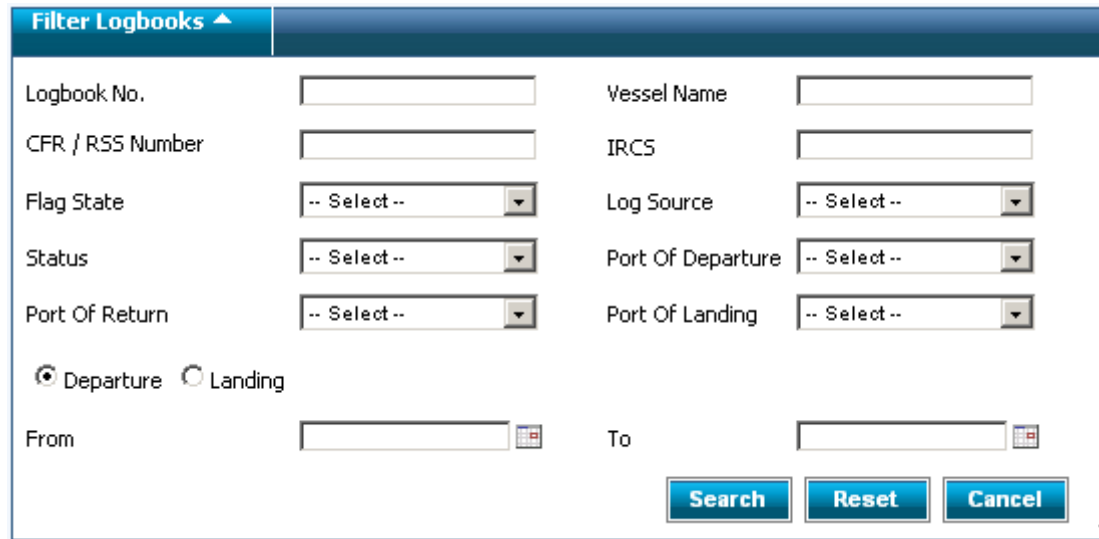
VESSEL USER'S LOG BOOKS													
View	Log Book No	Vessel Name	Vessel CFR/RSS Number	Vessel Radio Call Sign	Vessel Flag State	Departure Date	Port of Departure	Return Date	Port of Return	Landing Date	Port of Landing	Status	Source
	71	ROSEMARY ANN	GBR000A10422	aaaa	United Kingdom	10/05/2010 00:00:00	Natal	10/05/2010 00:00:00	Natal	11/05/2010 00:00:00	Natal	Completed	OMS
	73	ROSEMARY ANN	GBR000A10422	aaaa	United Kingdom	10/05/2010 00:00:00	Natal	10/05/2010 00:00:00	Natal	22/08/2009 12:45:00	Abbotsbury	Open	OMS
		GOOD DESIGN	A10001	BF01	United Kingdom	11/06/2010 08:30:00	Aberaeron			11/06/2010 09:35:00	Aberdeen	Completed	UK
	A1000120100003	GOOD DESIGN	A10001	BF01	United Kingdom	11/06/2010 08:30:00	Aberaeron			11/06/2010 09:35:00	Aberdeen	Completed	UK
	A1000120100004	GOOD DESIGN	A10001	BF01	United Kingdom	16/06/2010 07:00:00	Plymouth					Open	UK
	A1000120100005	GOOD DESIGN	A10001	BF01	United Kingdom	16/06/2010 07:00:00	Plymouth					Open	UK
	A1000120100006	GOOD DESIGN	A10001	BF01	United Kingdom	17/06/2010 07:00:00	Aberaeron					Open	UK
	A1000120100007	GOOD DESIGN	A10001	BF01	United Kingdom	17/06/2010 07:00:00	Aberaeron					Open	UK
	A1000120100008	GOOD DESIGN	A10001	BF01	United Kingdom	25/06/2010 07:00:00	Aberaeron					Open	UK

Total Number of Records: 9

Show Records: 10 Page 1 of 1


### 6.4.1 Filter Options


Click on the  button to open the logbook filter.



The screenshot shows a dialog box titled "Filter Logbooks" with a blue header and a white body. It contains the following fields and controls:

- Logbook No. (text input)
- Vessel Name (text input)
- CFR / RSS Number (text input)
- IRCS (text input)
- Flag State (dropdown menu, currently "-- Select --")
- Log Source (dropdown menu, currently "-- Select --")
- Status (dropdown menu, currently "-- Select --")
- Port Of Departure (dropdown menu, currently "-- Select --")
- Port Of Return (dropdown menu, currently "-- Select --")
- Port Of Landing (dropdown menu, currently "-- Select --")
- Radio buttons for "Departure" (selected) and "Landing"
- From (text input with a calendar icon)
- To (text input with a calendar icon)
- Buttons: "Search", "Reset", and "Cancel" (all in blue boxes)

Enter or select the criteria that you want to search the eLogbooks for and then press the  button. Only eLogbook entries that match the filter criteria will be displayed.


The  button will clear the select filter criteria.

The  button will closes the logbook filter without changing the current search results.

## 6.5 View Logbook

The logbook details can be viewed by pressing the icon on the left of the logbook entry. The details are displayed below the grid.

LOGBOOK DETAILS									
<b>LOGBOOK NUMBER</b> 73	<b>VESSEL NAME</b> ROSEMARY ANN	<b>PLN</b> B279	<b>RSS   CFR</b> GBR000A10422	<b>CALLSIGN</b> aaaa	<b>NATIONALITY</b> UNITED KINGDOM				
<b>DEPARTURE</b> : 10/05/2010 00:00 from Natal				<b>MASTER ADDRESS</b> : ASPIRE ADDRESS		<b>CHANGE</b> : 25/05/2010			
<b>RETURN</b> : 10/05/2010 00:00 to Natal				<b>ADDRESS</b> : ASPIRE MASTER					
<b>LANDING   TRANSSHIP</b> : 22/08/2009 12:45 at Abbotsbury, United Kingdom									
<b>GEAR</b> P5	<b>MESH</b> 0	<b>DIMENSION</b> 0.00	<b>CATCH BY AREA</b>	<b>PARTNER VESSEL NAME</b>	<b>MASTER</b>	<b>PLN</b>	<b>RSS   CFR</b>	<b>CHANGE</b> AAAA000000000	
SEQ.NO	DATE	REPORT	DETAILS	CATCH WEIGHT	CATCH by SPECIES		CORRECTION		
	10/05/2010 00:00	Departure	Fishing	10	ALB - 10				
	13/08/1967 00:00	Fishing Activity	18.0.a.N.EEC.00A0 P5, 0	10	ALB - 10				
	13/08/1967 00:00	Relocation of Fish	-180.000KNE AAA000000000BEL.aaaa	10	ALB - 10				
	13/08/1967 00:00	Entry into Zone	D	10	ALB - 10				
	13/08/1967 00:00	Exit from Zone	-180.000, D	10	ALB - 10				
	13/08/1967 00:00	Crossing Zone	COE: D - COX: -180.000, D	COE: 10 - COX: 10	COE: ALB - 10 - COX: ALB - 10				
	13/08/1967 00:00	Transzonal	COE: D - COX: -180.000, D	COE: 10 - COX: 10	COE: ALB - 10 - COX: ALB - 10				
	13/08/1967 00:00	Inspection	Belgium						
	13/08/1967 00:00	Discard	-180.000	10	ALB - 10				
	13/08/1967 00:00	Prior Notification	BRNAT	RETAIN: 10 LAND: 0	RETAIN: ALB - 10 LAND: ALB - 0				
	13/08/1967 00:00	End of Fishing							
	10/05/2010 00:00	Return To Port	Natal						
	22/08/2009 12:45	Landing	<a href="#">View Details</a>						

The  buttons can be used to expand the details of individual message and to view catch by area

13/08/1967 00:00	Fishing Activity	18.0.a.N.EEC.00A0 P5, 0	10	ALB - 10		
<b>Gear Shot</b> : 13/08/1967 00:00 -90.000 -180.000 depth 0.00 <b>Gear Retrieved</b> : 13/08/1967 00:00 -90.000 -180.000 depth 0.00 <b>Gear Lost</b> : 13/08/1967 -90.000 -180.000 quantity of gear 0 <b>Comments</b> : <b>Logbook Number</b> : 73 <b>Message</b> : 13/08/1967 00:00						
Catch By Area Details						
FAD Area	FAD SubArea	FAD Division	FAD SubDivision	Economic Zone	Statistical Rectangle	Fishing Effort Zone
18	0	a	N	EEC	00A0	A

Landing details can be viewed and then printed from the grid and from the logbook details.

LANDING DECLARATION DETAILS									
<b>LOGBOOK NUMBER</b> 71	<b>VESSEL NAME</b> ROSEMARY ANN	<b>PLN</b> B279	<b>RSS   CFR</b> GBR000A10422	<b>CALLSIGN</b> aaaa	<b>NATIONALITY</b> UNITED KINGDOM				
<b>DEPARTURE</b> : 10/05/2010 00:00 from Natal				<b>MASTER ADDRESS</b> : ASPIRE ADDRESS					
<b>RETURN</b> : 10/05/2010 00:00 to Natal				<b>ADDRESS</b> : ASPIRE MASTER					
<b>LANDING   TRANSSHIP</b> : 11/05/2010 00:00 at Natal									
<b>LANDING DECLARATION SUBMITTED BY:</b> MAS				<b>GEAR:</b> P5		<b>MESSAGE:</b> 13/08/1967 00:00 SERIAL NUMBER:			
<b>COMMENTS</b> :									
SPECIES	FAD AREA	TOTAL WT	STATE	PRESENTATION	CONV FACTOR	LIVE WT	AV UNIT WT	TOTAL UNITS	PACKAGING
ALB	18.0.a.N.EEC	10	FROZEN	WINGS	1.00	10	0.00	0	BOXES



## 6.6 View Sales Notes

The sales notes for the allocated vessels can be viewed. The information displayed can be filtered on various criteria; below we are using the Vessel PLN. Sales notes will only be displayed for the vessels allocated to the user.

**VESSEL USERS SALES NOTES/ TAKEOVER DECLARATIONS** Help [Back](#)

Vessel Name:  Vessel PLN:  Country:  [Back](#)

Port of Landing:  Type:

**Landing:**  
From Date:  To Date:

Show All  Last Week  Today Filter [Reset](#) Source:

Ref.No	Req.No	Name	Company Name	Vessel Name	Vessel PLN	Date of Landing	Date of Purchase/ Sale	Port	Country	Total Weight	Total Value (£)	Type
589	100046	London Seafood Limited	London Seafood Limited	PROVIDING STAR	FD366	10/12/2009	10/12/2009	Portsmouth	United Kingdom	73.00	66.00	Buyer Sales Note
590	100046	London Seafood Limited	London Seafood Limited	PROVIDING STAR	FD366	08/12/2009	09/12/2009	Portsmouth	United Kingdom	120.00	214.00	Buyer Sales Note
589	100046	London Seafood Limited	London Seafood Limited	PROVIDING STAR	FD366	10/12/2009	10/12/2009	Portsmouth	United Kingdom	73.00	66.00	Buyer Sales Note

Total Number of Records: 3 Show Records:  Page

## 6.7 Create Landing Declaration

If you are logged in as a master, owner or agent then you will be able to enter landing declarations online. You can only enter the landing declarations after the vessel has returned to port. Note primary vessel owner cannot enter landing declarations.

Once a 'Return To Port' message has been received for a logbook you will be able to enter a landing declaration. Find the line for the logbook and on the right hand side you will see a link to create the landing declaration

Help [Back](#)

Show All  Last Week  Today ◀ ▶

Landing Date	Port of Landing	Status	Source	Landing Details	Transshipments	Landing Declaration
	Open	UK				<a href="#">Create</a>

Show Records:  Page 1 of 1 | Go to Page  Go

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The online landing declaration form automatically provides the basic information, but you must check the landing date, time and port in order to confirm that they are correct.

LANDING DECLARATION
Help

\* indicates required fields

**Logbook Details**

<b>Logbook Number :</b>	<b>Vessel PLN :</b>	<b>IRCS :</b>	
<b>Vessel Name :</b> OUR JOSIE GRACE	<b>RSS/CFR :</b> GBR000A10421	<b>Nationality :</b>	GH1J United Kingdom
<b>Departure Date :</b> 15/04/2010 04:00	<b>Departure Port :</b> Rio De Janeiro		
<b>Return Date :</b> 16/04/2010 00:00	<b>Return Port :</b> Dingle		
<b>Master Name :</b> ROSEMARY ANN	<b>Address :</b> Test		
<b>Landing Date *</b> <input type="text" value="05/05/2010"/>	<b>Landing Time *</b> <input type="text" value="05:45"/>	<b>Landing Port *</b>	<input type="text" value="Abbotsbury"/>



**Comments**  
 testing

**Species Details**

<b>Species *</b> <input type="text" value="-- Select --"/>	<b>State *</b> <input type="text" value="-- Select --"/>	<b>Presentation *</b> <input type="text" value="-- Select --"/>	
<b>FAO Area *</b> <input type="text" value="-- Select --"/>	<b>FAO Sub Area *</b> <input type="text" value="-- Select --"/>	<b>Economic Zone</b>	<input type="text" value="-- Select --"/>
<b>Total Weight(Kgs)</b> <input type="text"/>			

Species	State	Presentation	FAO Area	Total Wt (Kgs)	Edit	Delete
Albacore	Fresh	Claws only	21.1.BGR	167.00	<a href="#">Edit</a>	<a href="#">Delete</a>

Duplicate species line item(s)

The landing details can be hidden by pressing the  button and revealed by pressing the  button, this will give you more room on the screen for entering landed species details.

LANDING DECLARATION
Help

\* indicates required fields

**Logbook Details**

**Species Details**

<b>Species *</b> <input type="text" value="-- Select --"/>	<b>State *</b> <input type="text" value="-- Select --"/>	<b>Presentation *</b> <input type="text" value="-- Select --"/>	
<b>FAO Area *</b> <input type="text" value="-- Select --"/>	<b>FAO Sub Area *</b> <input type="text" value="-- Select --"/>	<b>Economic Zone</b>	<input type="text" value="-- Select --"/>
<b>Total Weight(Kgs)</b> <input type="text"/>			

Species	State	Presentation	FAO Area	Total Wt (Kgs)	Edit	Delete
Albacore	Fresh	Claws only	21.1.BGR	167.00	<a href="#">Edit</a>	<a href="#">Delete</a>

Duplicate species line item(s)

As a basic validity check the page will automatically highlight duplicate lines if any are entered  Duplicate species line item(s)

## 6.8 Managing Users

If you are logged in as a primary vessel owner then you will be able to create user accounts for other owners, masters and agents as well as allocating your vessels to those users so that they can view the logbook information and enter landing declarations where necessary.

From your home page press the **ADMIN** button on the menu bar and the Manage Vessel Users page is displayed.



**MANAGE VESSEL USERS** Help

[Create User](#)

**Users:**

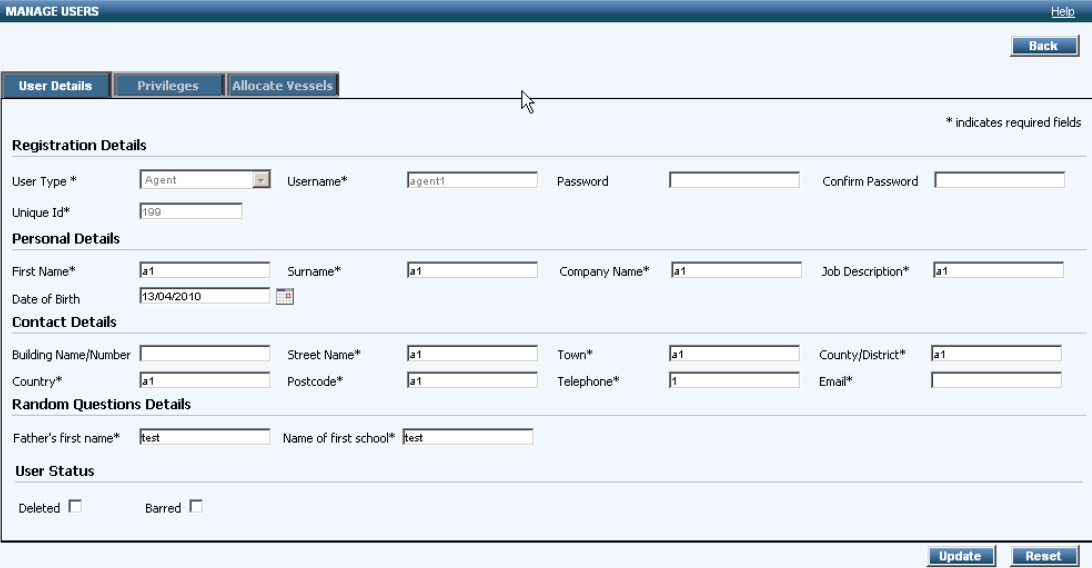
Name	Status	Last Login	De-Select
<a href="#">Owner1</a>	Active	30/06/2010	
<a href="#">agent1</a>	Active	02/07/2010	
<a href="#">master2</a>	Active	30/06/2010	
<a href="#">agent2</a>	Active		
<a href="#">agent3</a>	Active	11/06/2010	
<a href="#">owner6</a>	Active		
<a href="#">agent6</a>	Active		
<a href="#">master99</a>	Active		
<a href="#">master98</a>	Active	28/05/2010	
<a href="#">master100</a>	Active		

Total Number of Records: 11      Show Record: 10      Page 1 of 2      Go to Page:  Go

Select Existing Users

This shows all of the owners, masters and agents that are currently selected.

Press the **Create User** button to start the process of creating a new user account; click on the username to modify an existing user account. Both of these actions show the **User Details** page. On this page you can enter or modify the user details. The user account can also be Barred or Deleted by ticking one of the two boxes at the bottom of the page, after this the user will not be able to use the account; clearing these boxes will unbar or undelete the account. Note if someone forgets their password and tries to login three times and fails then their account will be barred by the system and you will need to use this page to unbar them.



**MANAGE USERS** Help

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**User Details**    Privileges    Allocate Vessels

\* indicates required fields

**Registration Details**

User Type \*     Username\*     Password     Confirm Password

Unique Id\*

**Personal Details**

First Name\*     Surname\*     Company Name\*     Job Description\*

Date of Birth

**Contact Details**

Building Name/Number     Street Name\*     Town\*     County/District\*

Country\*     Postcode\*     Telephone\*     Email\*

**Random Questions Details**

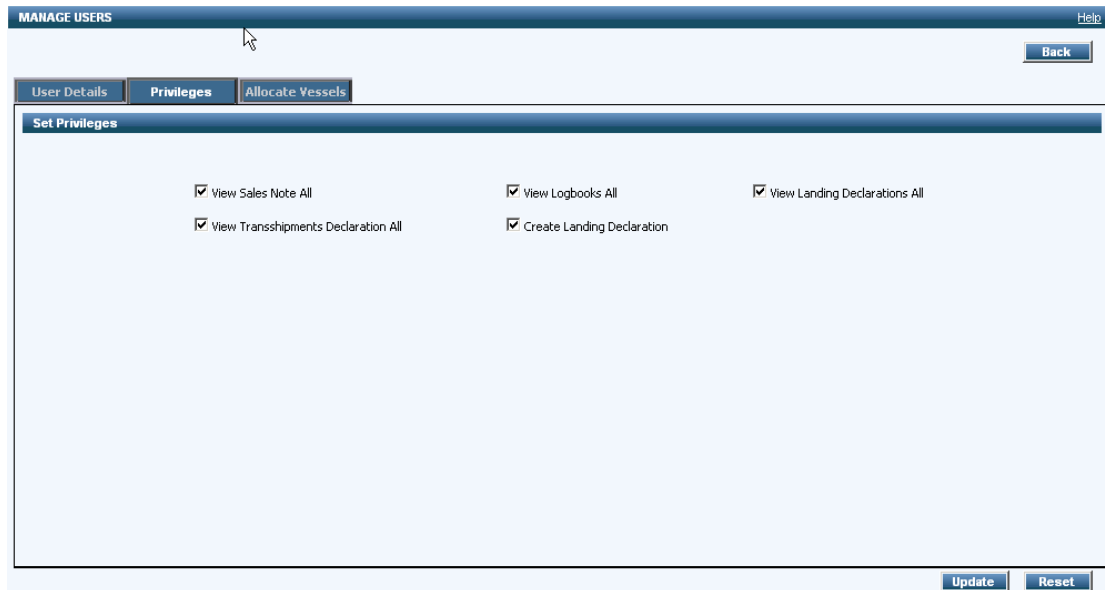
Father's first name\*     Name of first school\*

**User Status**

Deleted     Barred

[Update](#)    [Reset](#)

Switch to the **Privileges** tab to control what the users are able to do.



**MANAGE USERS** Help

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User Details **Privileges** Allocate Vessels

**Set Privileges**

View Sales Note All       View Logbooks All       View Landing Declarations All

View Transshipments Declaration All       Create Landing Declaration

[Update](#) [Reset](#)

## 6.9 Allocate Vessels

Switch to the allocate tab to manage the vessels the user is allowed to see data for. The top list shows the vessels available to be allocated and can be filtered on the vessel details; the bottom list shows the vessels currently allocated to the user.

To allocate a vessel tick the box to the left of the vessel and press the **Allocate** button, if you tick more than one box it will allocate all of the selected vessels.

Select	Vessel PLN	Vessel Name
<input checked="" type="checkbox"/>	B215	BOY ETHAN
<input checked="" type="checkbox"/>	B279	ROSEMARY ANN

To de-allocate vessels click on the [DeAllocate](#) link to the right of the vessel in the lower list.

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User Details | Privileges | **Allocate Vessels**

Vessel Length:  Vessel Name:  Vessel PLN:  [Filter](#) [Clear](#)

**UK Vessels :**

Select	Vessel PLN	Vessel Name	RSS /EC Internal No	Vessel Length(m)	Valid From	Valid To
<input type="checkbox"/>	B215	BOY ETHAN	GBR000B10872	14.45000000	26/01/2010	31/12/2382
<input type="checkbox"/>	B279	ROSEMARY ANN	GBR000A10422	13.72000000	25/08/2009	31/12/2382
<input type="checkbox"/>	B377	MARANATHA	GBR000B10648	13.82000000	25/10/2007	31/12/2382

Total Number of Records: 3 Show Records: 15 Page 1 of 1 | Go to Page:  [Go](#)

[Allocate](#)


**Allocated Vessels :**

Vessel PLN	Vessel Name	RSS /EC Internal No	Vessel Length(m)	Valid From	Valid To	DeAllocate
B763	OUR LASSIE	GBR000B14781	13.38000000	16/09/2008	31/12/2382	<a href="#">DeAllocate</a>
FD366	PROVIDING STAR	GBR000A16753	13.11000000	17/03/2009	31/12/2382	<a href="#">DeAllocate</a>
A1	GOOD DESIGN	GBR000A10001	5.94000000	21/01/2009	31/12/2382	<a href="#">DeAllocate</a>

[Update](#)

Once all the changes are complete press the [Update](#) button to save the changes. Once a user account has been created the system will send an email to the user with the login details so that they can begin to access their account.

## 6.10 Select Existing Users

Primary vessel owners can select from existing master, owner and agent user accounts instead of creating multiple accounts for one user. To select an existing user account press the  symbol on the Manage Users page, this opens the list of available users.

**Select Existing Users**

Existing Masters  Existing Owners  Existing Agents Postcode:  [Filter](#)

Select	User Name	Surname	Company Name	Postcode
<a href="#">Select</a>	master02	t	t	t
<a href="#">Select</a>	cefas0007	masterAeolus	cefas	NR33 0HT
<a href="#">Select</a>	cefas0009	masterSuffolkChie...	cefaspvo2	NR33 0HT
<a href="#">Select</a>	Sopra1	test	test	test
<a href="#">Select</a>	sopra01	test1	example2	test

Total Number of Records: 13 Show Records: 5 Page 1 of 3 | Go to Page:  [Go](#)

Select the accounts to show  Existing Masters  Existing Owners  Existing Agents and filter by Postcode:  [Filter](#)